

**Minutes of the meeting of Hungerford 2036 project team** held on Wednesday 24<sup>th</sup> May 2023, 7pm in the Fire Station Community Room, Hungerford

Present – Cllr Richard Hudson (RH), Denise Gaines (DG), Chris Scorey (CS), Cllr Helen Simpson (HS), Cllr Jerry Keates (KC), Cllr Keith Carlson (KC), and Town Clerk (TC)

1. **Note apologies** – Steve Bickell (SB), Cllr Claire Winser (CW), Cllr Alistair Fyfe (AF), Jon Shatford (JS), John Ryder (JR), James Cole (JC).  
DG announced that she is stepping down as co-chair as she is now a District Councillor but will remain on the committee. She has declared her interest in H2036 to West Berks Council.
2. **Agree minutes of 4<sup>th</sup> April 2023** – JK proposed the minutes, seconded by DG subject to amendment to the last paragraph of the first page to ...H2036 does not wish to include the town strategy at this stage as it has not been fully consulted on and has no status, however it was agreed to include some reference to the Town Masterplan in the economy section. Many of the actions in the minutes have been completed or are being incorporated in the draft NDP.  
**ACTION:** It was suggested that rather than alter table 4.1 it should be kept as it is so we are compliant with WBC. Instead, we can produce our own additional table especially for Hungerford.  
**ACTION:** RH to add further greenspaces to the list to include those at: Orchard Park Close, The Croft, War memorial avenue, Kennedy Meadows, Hillside Road, Aldbourne Close and Lancaster Park. The possibility of introducing some community orchards was discussed.  
**ACTION:** RH will add placeholders for photos to be included in the draft plan. These will include a brief description of what the photo should be. Sources for photos include the archive on the Virtual Museum website, the heritage brochure and Camera Club. CS also has access to a stock of photos used for the Town Plan.  
**ACTION:** Non policy actions will be renamed ‘actions’
3. **Progress on consultation work and site assessments** – We have now heard back from AONB and Highways on the site assessments and have received some feedback from our consultant. He has yet to consider the recent Highways feedback. This will take another few weeks to complete.  
**ACTION:** RH to speak with the consultant about some amendments to be made. The numbering of sites needs to be adjusted as there is a duplicate no. 18. HELAA comments need to be double checked to ensure any relevant information is picked up for current sites. Check sites 26 and 27.  
**ACTION:** Create a map with all the sites on, including previous ones, and add a key identifying the names of each HUN site.
4. **Discuss draft plan: -**  
**Input from key organisations:** Feedback has been received from 10 organisations.  
**ACTION:** Include the history of community planning perhaps in the introduction.  
**ACTION:** Consider adding an emergency services section to page 8.  
**History Context:** Text has been received from Hungerford Historical Association.  
**High street shopping policy** – This is referred to under section 6 Economy, policy HUNG3.  
**Enterprise units** – This is referred to in the plan section 6.3 page 23. JR has met with Greenham Trust and is meeting with the Chamber of Commerce to suggest undertaking a survey of their members to gauge possible market demand for more small business units in the town.
5. **Review the timeline** – The timeline was circulated to Full Council. Our consultant has come back with some comments indicating possible delays, including an additional WBC consultation requiring another 6 weeks. The next H2036 consultation process was discussed and how best to present the new options to the public.
6. **Budget review** – The Locality funding for this financial year is not yet available on the website. WBC are not aware of any problems with the NDP funding.  
**ACTION:** DG and Tony Vickers will try and find out further info on the delayed funding.

**ACTION:** RH will speak with our consultant about invoicing and where we stand with costs going forward.

**7. Any other correspondence - None**

**8. Next meeting date -Wed 21<sup>st</sup> June 2023, 7pm. Fire Station.**

Meeting finished at 8.30pm